

**Chippenham and Villages Area Partnership (ChAP) Claim for Core Funding
(tranche 1) 2011/2012**

1. Purpose of the Report

- 1.1. To seek the Board's approval to the 1st tranche of core funding to ChAP covering the financial year 2011/12 to be agreed at this meeting, 4 July, 2011 so that it can be paid into ChAP's bank account immediately.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer has advised ChAP that the second tranche can be requested at the 14 November, 2011 Board when evidence is received of how the first tranche has been spent.
- 2.3. Chippenham Area Board has been allocated a 2011/2012 budget of £68,917 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Chippenham Area Board budget 2011/12 is £13,783.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. ChAP was awarded £13,785 in 2010/2011. The balance of ChAP funds as at 1 April, 2011 was £7,383.68. The Community Partnership Officer has confirmed that CAPs can hold operational reserves or contingencies of £2-4k which corresponds to the size of the partnership, staffing levels and number

of activities. ChAP has rolled forward £6,128.42 into 2011/12 to be spent on activities in this coming financial year. This will leave ChAP with a reserve of approx. £1,255.

- 3.3. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, ChAP is required to complete a workplan. This workplan has been reviewed and endorsed by Wiltshire Council's Community Partnership Officer as a workable document.
- 3.5. Chippenham and Villages Area Partnership submitted a 2011/12 claim for £9,771.58 total core costs. 50% of this can be considered in the 1st tranche. The area board can therefore award up to £4,885.80 at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. **Membership of ChAP is open to anyone with an interest in the community area.**

5. Recommendation

Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- approve the whole year's funding of £9,771.58 with an agreement to release the 1st tranche of £4,885.80 immediately
- agree to the release of the 2nd tranche in November 2011 as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met

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Appendices:
Appendix 1 CAP Workplan 2011/12
Appendix 2 Budget details for ChAP Running Costs